



ELC of SWFL
Human Resources (Ad Hoc) Committee
August 18, 2014
8:30-10:30 am

Purpose: The Human Resource (HR) Committee is an ad hoc committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors;
2. To review the Employee Reference Guide and make recommendations for updates

Committee Members: **Ivette Galarza**, Director of Program Quality, Redlands Christian Migrant Association; **Trina Puddefoot**, Executive Director, Early Steps – Health Planning Council; **Patricia Dobbins**, Director, Hendry County Health Department; **Jill Turner**, CEO, Children’s Advocacy Center; and **Lara Sladick**, HR Director, Goodwill Industries.

Staff: **Susan Block**, CEO.

| <u>Agenda Item</u> | <u>Facilitator/Presenter</u> | <u>Time Frame</u> |
|---|------------------------------|-------------------|
| Welcome | Trina Puddefoot | 8:30 |
| Vote to Approve February 6, 2014 Minutes (no quorum) at 3/11/14 | Trina Puddefoot | 8:35 |
| Discussion: One-time Salary Incentive | Susan Block | 8:35-9:15 |
| Review of Employee Reference Guide | All | 9:15-9:30 |

All meetings are held at the Early Learning Coalition 2675 Winkler Ave, Ft Myers, FL 33901 unless otherwise noted